

RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF FORT RECOVERY REGULAR COUNCIL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

May 21, 20 2018

CALL TO ORDER: Mayor Dave Kaup called to order the Regular Council Meeting on May 21, 2018 at 7:30 pm at the Village of Fort Recovery Council Meeting Room to conduct regular business.

Roll call was conducted with the following Council members **Present:** Cliff Wendel, Al Post, Greg Schmitz, Scott Pearson and Dave Bretz. **Absent:** Erik Fiely **Also Present:** Randy Diller, Erin Minor, Roberta Staugler, PG Jellison, Sydney Albert, Neal Spencer and Jared Laux.

The Mayor led with prayer and the Pledge of Allegiance.

Minutes: Wendel made the motion to approve the May 7, 2018 minutes; this motion was seconded by Post. Vote all yes.

Reports to Council: VA Report, Income Tax, FINX and Bank Balance April reports.

Poll Visitors: Nothing to report

Chief: The Mad Run went well this past weekend. We have the tractor pulls coming up and the Jubilee. We have found that possibly the reason we have not received any part time applications is because Darke County is hiring lots of part time law enforcement at higher wages. I am wondering if council wants to pursue hiring a full time officer since we cannot find a part time officer. **Wendel:** Can we advertise for a full time officer to see what applications we receive? It would be no commitment to hire. **Mayor:** It might not be a bad idea; if the right person applies, it would be an opportunity to make a decision. **Laux:** I agree. We may find the right person that wants to become a part of the community. Council was in agreement to advertise for a full time police officer.

RESOLUTION/ORDINANCES

RESOLUTION 2018-10 A RESOLUTION DECLARING IT NECESSARY TO RENEW A STORM WATER CONTROL LEVY Pearson made a motion to suspend the rules seconded by Schmitz. Vote all yes. Post made a motion to pass the resolution seconded by Wendel. Vote all yes.

Diller: Approval of this resolution is the first step in the renewal process. This Resolution will be presented to the Auditor and the Board of Elections; after their approval, we will present another Resolution.

ORDINANCE 2018-04 AN ORDINANCE TO AMEND THE POOL MANAGEMENT WAGES Pearson made a motion to suspend the rules seconded by Schmitz. Vote all yes by roll call vote. Post made a motion to pass the ordinance, seconded by Wendel. Vote all yes by roll call vote.

Staugler: The State Auditor was in four days this past two weeks for an Agreed Upon Procedures Audit. There were no issues brought to our attention; we are awaiting the final review. Staugler also presented the April Bank Reconciliation for approval.

Minor: We will be finalizing the NatureWorks application in the next week or so. The deadline is June 1. Mercer County has been allocated a little over \$30,000 in funds. We will be applying for new entrance signage, shade structures for the dugouts, and new bleachers – all at Community Park.

Community Foundation: The foundation is meeting tonight. We should find out soon if our application has been funded.

Capital Budget: Erin will be making a reimbursement request this week for the Courts Project. ODNR will be administering the Diamond Improvement Project; we are waiting on the grant agreement from them.

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Community Development Block Grant: We are proceeding with a block grant application for Broadway Street. An income survey must be completed which we plan to begin next week. We hope to be eligible for funds.

We will need to hold an executive session to discuss personnel.

Diller: William Street: Tom's Construction began digging up areas today and will be ready to begin construction Friday as school will be over. They plan to be completed by late July.

Overlay Project: We held the bid opening on May 17th. We received three bids. The Engineer's estimate was \$97,000. The lowest bid received was \$74,730.30 from Wagner Paving. The remaining two bids were around \$85,000, within \$350 of each other. Ryan from Choice One reviewed the bid, and we are recommending council award the bid to Wagner Paving. **Wendel:** I move to award the bid for the street overlay project to Wagner Paving in the amount of \$74,730.30 seconded by Pearson. Vote all yes.

Wendel: We appropriated \$100,000 for overlays. Are there other areas we could also overlay?

Diller: I have talked to Freisthler and will also ask Wagner Paving to give us estimates on our parking lot (the one next to Sunshine Boutique) and the lot to the west of the Library. We might be able to do these and still keep it under budget. **Schmitz:** We also had appropriated \$75,000 for the street sweeper (but didn't use all of that money). Can we use some of that money to help pay for the overlays? **Diller:** We will look at our options.

Erik Fiely arrived at 7:46pm.

Courts Project: They were putting asphalt down on the courts. They should finish the parking lot area on Friday. The next step will be to finish the fencing and rough in the dirt work. The change orders are under \$10,000. We had to relocate the water line by dropping 80' of water line that goes to the park, not knowing what our future needs will be at the park; this will reduce the chance of frozen water lines. We will net \$8,500 in change orders. We added a gate and a perforated tile around the playground area which will help drain the area.

Utility: The water department is finalizing the purchase of the compound sampler, effluent meter and a building to put equipment in at the lagoons. The lime sludge press project is being finalized also.

Casey's General Store: The final details are being worked out. We are waiting on the maintenance agreement for the alley. The specs on the retaining wall show it will be constructed of Ready Rock. We will look at the utilities again and Ryan Lefeld and Randy will make the final approval.

Village Insurance: Randy is working with Ted Romer of Ft Recovery Insurance on Village insurance. We have a bid that is \$8,000 less than the premium we paid last year. Ted is putting together a comparison and we will go through it. We paid \$31,000 last year and the lowest bid this year is \$24,000. Our current policy will expire on June 10th. We will renew our policy prior to the next meeting. We will have the same coverage. Randy will decide which plan is best for the Village. No matter which company we choose, Ted will be our agent of record.

Diller: The Grant Administrator position was advertised. We have interviewed a couple of applicants for this position. Council will need to go into executive session to discuss.

Upcoming events: The Memorial Parade will be Friday, May 26th at 7:00 pm with the parade beginning on Wayne Street and marching to Monument Park. Wednesday we will be putting up crosses at 6:00pm.

Poll Council: Nothing to report

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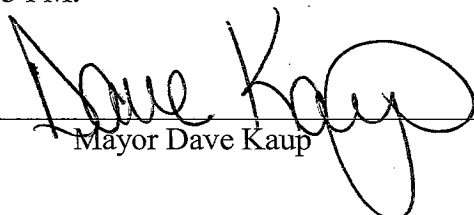
Mayor: May I have a motion to enter executive session to discuss the employment matters in accordance with Ohio Rev. Code §121.22(G)(1)?

Wendel made a motion to enter into executive session to discuss employment matters this was seconded by Fiely. Vote all yes by roll call vote.

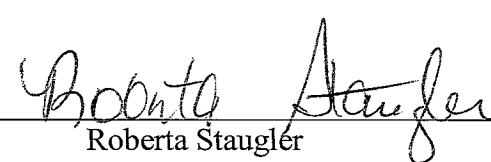
Fiely made a motion to exit executive session seconded by Wendel. Vote all yes. Randy will have Erin draft the necessary ordinances for the Grant Administrator and Attorney positions.

Council reviewed invoices #027836 to #027853 including then and now certificates, inter-departmental transfers and memo expense #180032 to #180038. Fiely made a motion to approve as presented, this was seconded by Wendel. Vote all yes.

Wendel made a motion to adjourn the meeting seconded by Fiely. Meeting adjourned at 8:33 PM.



Mayor Dave Kaup



Roberta Staugler