

**RECORD OF PROCEEDINGS
VILLAGE OF FORT RECOVERY COUNCIL**

Minutes of

Meeting

BEAM GRAPHICS 800-375-8094 FORM NO 10148

Held

January 06, 20 20

CALL TO ORDER: Mayor Dave Kaup called to order the Regular Council Meeting on January 6, 2020 at 7:30 pm at the Village of Fort Recovery Council Meeting Room to conduct regular business.

Roll call was conducted with the following Council members Present: Erik Fiely, Cliff Wendel, Luke Knapke, Greg Schmitz, Scott Pearson and Al Post.

Also Present: Randy Diller, Roberta Staugler, Erin Abels, PG Jellison, Brandon Weyerick, Neal Spencer and Leslie Gartrell.

Reports to Council: VA Report, December Income Tax and Police Reports.

Minutes: Fiely made a motion to approve the December 16, 2019 minutes, Knapke seconded the motion. Vote all yes.

Council President: Wendel nominated Al Post as Council President, this was seconded by Schmitz. Vote all Yes. Wendel made a motion to approve the nomination of Al Post as Council President, seconded by Knapke. Vote all yes.

Mayor Kaup made the following appointments:

Income Tax Board: Pat Wendel and Deanna Knapke – Two Year Term

Park Board: Bob Staugler – Five Year Term as School Board Rep

Planning Commission: Joe Heitkamp: Six-Year Term, Dave Kaup: Four-Year Term

Design Review: Jill Andrews and Ken Romer: 2-Year Term

Tree Commission: Janet McCain and Linda Zehringer: 3-Year Term

Council Committees:

Finance: Erik Fiely, Greg Schmitz & Luke Knapke

Research: Al Post, Scott Pearson & Cliff Wendel

Police: Scott Pearson

Zoning Board: Cliff Wendel

Design Review Board: Luke Knapke

Southwest Mercer Fire District: Al Post

Wendel made a motion to approve Mayor Kaup's appointments, seconded by Knapke. Vote all yes.

Schmitz made a motion to appoint Roberta Staugler to attend Records Commission Training for the appointed members of council and Mayor (Luke Knapke, Al Post, Scott Pearson and Dave Kaup) seconded by Wendel. Vote all yes.

Diller: We have one position on the Design Review Board yet to appoint. The Historical Society will meet in March and will make a recommendation.

Poll Visitors: Nothing to report.

RESOLUTIONS/ORDINANCES

None

Erin Abels: Nothing to report.

Diller: Cooper Farms Bid Opening will be on January 23rd. It will be held in Celina; it could be approved the same day depending on which company gets the winning bid. Paperwork will be handled through the County office. We won't pay anything until the project is complete. Post: Do we have a say on who the contractor is? Diller: I will be at the bid opening along with Ryan Lefeld. We will make a recommendation to the Commissioners. Most of the companies want it as a winter project, we will get the paperwork finished asap.

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Broadway: Nothing new to report. The Grant application has been forwarded to CDBG. We should hear by late this month or early next month. We will begin to get prices together to have houses torn down. They are all empty now. We will be ready to bid as soon as we receive approval.

Aeration: All parts and pieces have been delivered. The building is not here, we could build something temporary. The pad and stainless-steel piping are there, we are ready to hook up blowers. We will try to finish up our part. The building should be delivered late next week. We have a call in to ADS. They want the blower to be installed and wired before they will come. We will not have them wait on us.

Lime Feeder: The Plan was submitted to OEPA, we have verification they received it. Randy has not talked to them. We propose to complete the project by 12/31/21. If equipment goes bad prior to that it would change the plans.

Sidewalk survey: Randy has had a chance to review the report from Precision Concrete. He has done some walking around town to look it over. He has talked to them and they are reworking a few on the report. We will begin discussion on what it says and what we can do. Randy will talk with Erin about our current sidewalk policy. We have time before it gets warm to get it reviewed.

Diller: Just a note on things we are working on. We will re-work our Zoning Ordinance, not a total re-write but there are areas where we are wanting things corrected. We will have a meeting or two to talk about these items. It will then be recommended to council along with a public hearing. One of the other things we want to do is rewrite our wage ordinance and create an employee handbook by pulling it away from a wage ordinance. It is not as simple as just pulling the procedures out, we need to look at all areas. Also, the sidewalk policy is not very functional; we want to rewrite it and make it better. Council also needs to decide if we want to keep meetings on the 1st and 3rd Mondays of each month, at 7:30pm. Do we want Meeting and Rules procedures or continue to handle as an open meeting, where anyone that wants to speak doesn't have to be on the agenda? We could adopt Roberts Rules of Order. Council expressed interest in continuing as we have been.

We will also be looking at a GIS system. We will have a Teleconference with RCAP. We hope the path of getting GIS is cheaper through them. A lot of other towns have done it.

Important Dates: Park Board Meeting Next Monday at 7:00 pm.

Choice One will be holding an educational series for Administrators with topics pertinent to things going on. I received a special invitation to the one about Storm Water. Kate went to the last one where they talked about Grants.

The Police Dept. Report also included an update letter. Kaup: Are the Stop the Bleed kits to carry or stay at school? Weyerick: To my knowledge what we have are the training kits.

Diller: Jared has asked to do some training for our employees. It would be to show us how to handle it if someone gets a gash.

We will continue to move forward with some other ideas. A final plan on speed signs, the one by the school would be a great location, also on Union City Road. They would most likely be solar and could be moved. We have not decided what to do with the school signs. It is not required to have a flashing light. State law dictates the school zone speed of 20 mph. We just purchased new school zone signs because they went bad. They are regulation signs without flashing lights on; they meet the minimum requirements. We don't want there to be any issues with kids crossing the road.

Income tax: As you see for the year, we were up roughly \$50,000 from the year before. The net profit from business was up along with the withholding; everything was up a little bit which is good.

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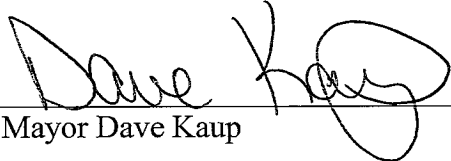
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Poll Council: Nothing to report.

Council reviewed invoices #29174 to #29190 including then and now certificates, inter-departmental transfers and memo expense 200001 to 200005. Wendel made a motion to approve as presented, this was seconded by Knapke. Vote all yes.

Knapke made a motion to adjourn the meeting, seconded by Wendel. Meeting adjourned at 8:01pm.



Mayor Dave Kaup



Roberta Staugler